

OXC-4907

COPY 1 OF 3

TO: PRIORITY EK INFO: ROUTINE HQS.

WEEKLY REPORT FOR XTH WEEK

1. MAN HOURS REPORT.

NAME	MON.	TUES.	WED.	THURS.	FRI.	SAT.	SUN.
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2. WORK LOAD

- A. EH-6A - TYPE I; TYPE II; TYPE III; JAM; OTHER.
- B. VERSAMAT - 16MM (SPECIFY); 35MM (SPECIFY);
CUT SHEET (SPECIFY); OTHER (SPECIFY).
- C. CEC'S - 3-5/8 INCH; 7 INCH; 12 INCH; OTHER (SPECIFY).
- D. SP-120 - 16MM (SPECIFY); 35MM (SPECIFY).
- E. B-5 - (SPECIFY).
- F. D-12 - ORIGINAL (SPECIFY); DUPES (SPECIFY).
- G. PRINTER - 16MM (SPECIFY); 35MM (SPECIFY); 70MM
(SPECIFY).
- H. BASE PHOTO - 4 X 5 NEGS; OTHER NEGS (SPECIFY)
CONTACT PRINTS; 8 X 10 PRINTS;
OTHER PRINTS (SPECIFY).

**3. DAILY TRIPS ON UNSCHEDULED AIRCRAFT INCLUDING
TYPE II AND PROCESS PEOPLE.**

MON.	TUES.	WED.	THURS.	FRI.	SAT.	SUN.
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4. NEW PROBLEMS.

5. OLD PROBLEM SOLUTIONS.

6. MISCELLANEOUS.

SAMPLE MESSAGE**TO: PRIORITY EK INFO: ROUTINE HQS****WEEKLY REPORT FOR XTH WEEK**

1. DOE 8-17 8-22 8-17 NONE NONE 8-1930 8-17
ROE NONE NONE 8-17 8-2230 8-1730 8-1930 8-17
COE 8-17 8-22 NONE NONE 8-1730 8-22 8-17
LOE 8-1730 10-23 8-17 8-2230 8-17 NONE NONE
MOE 8-17 8-1830 8-17 8-23 NONE NONE 8-18
20-23
POE NONE 8-21 8-20 8-2130 8-17 8-22 NONE
2. A. 2200; 3650; NONE; 220; 400 X 35MM PLUS X.
B. 2100 PLUS X, 800 TRI X; 900 PLUS X, 1100 SUP4;
32 PLUS X 4 X 5, 16 TRI X 4 X 5; 116 PRINTS
8 X 10.
C. 1620; 1250; 2600; 900 X 10 (TYPE IV TEST).
D. 2800 PLUS X, 110 PAN X; 1700 PLUS X, 800 TRI X.
E. NONE
F. 200 EKTA. ER; 600 EKTA. PRINT.
G. NONE; 600 COLOR; 200 JAM.
H. 42; 20 B&W 35MM; 84; 112; 10 EA. 20 X 24.
3. 9, 2, NONE, 4, 7, 2, 1.
4. HAVING REFRIGERATION TROUBLE ON EH-6A.
5. OIL PROBLEM ELIMINATED ON SP-120 COMPRESSED AIR BY INSTALLATION OF NEW TYPE FILTERS.
6. ROE ON VACATION NEXT TWO WEEKS.

END OF MESSAGE